

7. EMERGENCY PROCEDURES

Because we live in a very litigious society where many people are readily inclined to litigate, it is very important that everyone handling, responding to, reporting or assisting with managing an emergency at RBGC follow this emergency plan and verify that the emergency is reported to the CRO (CRO@RBGC.org) as soon as possible and, at most, within 24 hours.

Every day, members and guests enjoy the benefits of the best gun club in Georgia. Together with Club Membership, the Board of Directors, the Range Committee consisting of the Club CRO, the Assistant CRO's, the Range Officers (RO's) and Assistant Range Officers (ARO's) are responsible for ensuring the safety of members and guests on club property. The cellular service in the area around the club is unreliable. To facilitate reliable communication to emergency responders, the Club leases four emergency call boxes. These call boxes are located on Cowboy Hill, on the clubhouse wall, on MP2, in the parking lot, on the outside wall, next to the club Manager's office, and next to the gate to the Rifle Silhouette Range.

These call boxes are very simple to operate. All you need to do is push the red button on the call box and a monitoring center employee will answer. **The monitoring center employee will contact the appropriate Emergency Services agency and provide them with instructions on how to get to the incident location.** The monitoring center employee will have the exact location of the call box. Dawson County 911 does not currently have Computer Aid Dispatch (CAD) and will not automatically have the location if 911 is called. The monitoring center employee can also provide guidance on basic first aid procedures to help you manage any medical emergency until help arrives. Please take a moment to locate these call boxes around the property. If you are an RO or ARO please communicate the locations and functionality to your participants during your events. These tools are only effective if people know where they are.

RBGC Emergency Response Plan

This plan is designed as a guideline for responding to medical emergencies at RBGC

Responsibilities:

1. Assess medical issue to the best of your ability.
2. Contact Emergency Services via the nearest call box.
3. Provide clear directions/access to the facility for Emergency Services Agencies.
4. Assign someone to document the incident by keeping notes.
5. Continue to coordinate with and follow the directions of the Emergency Services Agencies until they have responded and the emergency has been resolved.
6. Contact the CRO at CRO@RBGC.org or (770)856-6552 as soon as possible and, at most, within 24 hours.
7. Complete and submit the **RBGC Emergency Event Report** to the CRO within 48 hours.

The Range Officer assigned to the shooting venue or responding member should take responsibility for coordination of the emergency event response:

1. Identify and treat medical issues within your ability.
 - Identify the most qualified person available to treat the subject.
 - Designate a member to obtain the nearest Automated External Defibrillator (AED) and medical kit.

A. The AED's are maintained in the following locations:

 - Cowboy Hill in the men's restroom
 - Club Manager's office restroom in the hallway behind the office
 - Shotgun Hill inside the club house
 - MP2 in the restroom
2. Designate a member to use the nearest call box to contact and coordinate with Emergency Responders.

B. Emergency call boxes are located in the following locations

 - Cowboy Hill Clubhouse
 - MP2 parking lot
 - Club Manager's Office
 - Rifle Silhouette Range Entrance

C. If the medical issue is a gunshot wound, ensure that that it is clearly communicated to the call box operator that **it was the result of a training accident.**

D. If asked, properly communicate the Club address and range information.

 - Number One River Bend Gun Club Road which is off of Hubbardsville Circle, off of Shiloh Church Road, off of Yellow Creek Road.
 - Advise the operator that there will be a member at the gate to let them in and to escort them to the appropriate range.
3. Designate two members to assist Emergency Responders entering the property.

A. The first member should go to the intersection of Yellow Creek and Shiloh Church Road and escort the Emergency Responder to the gate and up to the range. Designate additional members for these activities if they are available.

B. The second member should go to the gate to ensure that EMS can get in the gate. This member must stay at the gate to assist with follow-up Emergency vehicles.

 - **Members of the media should not be allowed to enter the property.** The club is private property and we have a right to refuse access.
 - Based on the severity of the incident, an entry restriction may be enacted. If enacted, no one should be allowed to enter the property unless they are an Emergency Responder, a member of Club Management or a member of the Board of Directors. No members should be allowed to enter the facility until approved by designated, on site Club Management.
4. The Range Officer or his designee should contact the CRO at CRO@RBGC.org or (770)856-6552 to report the incident as soon as possible and, at most, within 24 hours. The RO or designee should provide the CRO with updates as available.
5. The RO or his designee should document the incident via the **RBGC Emergency Event Report.**
 - A. Obtain and document who, what, when, where, and how.
 - B. Obtain and document witness statements as appropriate.
 - C. Provide the report and all documentation to the CRO at CRO@RBGC.org